

# AGENDA

**Meeting:** Bradford on Avon Area Board  
**Place:** St Laurence School, Ashley Road, Bradford on Avon, BA15 1DZ  
**Date:** Wednesday 12 September 2018  
**Time:** 3.30pm for 4pm start **NOTE REVISED MEETING TIME**  
**REFRESHMENTS AVAILABLE**

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Including the Parishes of Limpley Stoke, Winsley, Monkton Farleigh, Bradford-on-Avon, Holt, South Wraxall, Wingfield, Westwood, Staverton

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer

Please direct any enquiries on this Agenda to Kevin Fielding , direct line 01249 706612 or email [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115

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## **Wiltshire Councillors**

Cllr Jim Lynch, Bradford on Avon North  
Cllr Trevor Carbin, Holt and Staverton (Chairman)  
Cllr Sarah Gibson, Bradford on Avon South  
Cllr Johnny Kidney, Winsley and Westwood

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

Items to be considered	Time
<p style="text-align: center;"><b><u>Arrival and refreshments (pizza and soft drinks for the young people)</u></b></p>	3:30pm
<p><b><u>PART ONE</u></b></p>	4:00pm-5:00pm
<p>1     <b>A New Youth Service: Your chance to shape it!</b></p> <p>Presentation by Community Family Care followed by informal discussions with young people</p>	
<p><b><u>PART TWO</u></b></p>	5:05pm
<p>2     <b>Apologies for Absence</b></p>	
<p>3     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee</p>	
<p>4     <b>Minutes</b></p> <p>To approve and sign as a correct record the Minutes of the Area Board meeting held on 11 July 2018</p>	
<p>5     <b>Chairman's Announcements</b></p> <ul style="list-style-type: none"> <li>• Local Government Boundary Commission – consultation on new division boundaries</li> <li>• Localised Labour Market Intelligence</li> <li>• Animal Licensing</li> <li>• Annual Election Canvass</li> <li>• Bath Clean Air Zone consultation</li> </ul>	5:10pm
<p>6     <b>Partner Updates</b></p> <ul style="list-style-type: none"> <li>• Deputy Wiltshire Police and Crime Commissioner - Jerry Herbert,</li> <li>• Wiltshire Police - Inspector James Williams</li> <li>• Dorset and Wiltshire Fire and Rescue - Andy Green</li> <li>• NHS Wiltshire</li> </ul>	5:20pm

- HealthWatch Wiltshire
- Parish Councils

**7 Community Grant Scheme - applications for funding 5:35pm**

- Councillor Jim Lynch requesting £ 2,000 towards the “Food of Love” food/drink/music/community festival in March 2019
- Councillor Sarah Gibson requesting £ 800 towards the repair and re-opening of the St Aldhelm’s Play Area in Bradford on Avon

**8 Working Group Updates 5:50pm**

- Community Area Transport Group – Cllr Sarah Gibson
- Health and Wellbeing Group – Cllr Johnny Kidney
- Local Youth Network - Cllr Jim Lynch

**9 Date of Next Meeting 6:00pm**

Wednesday 28 November 2018 at St Margaret’s Hall, Bradford on Avon

## Youth Strategy comes to life

The Town Council's Youth Strategy, authored by Leader of the Council Dom Newton and adopted by the Council in December 2017, is moving into delivery with the appointment of Community Family Care, part of Community Foster Care, to provide youth services in the town.

Following a highly competitive tender process, with impressive presentations from the Community Family Care team and a national children's charity, Councillors agreed that the new provider would provide a highly innovative, responsive and localised service for Bradford on Avon and the surrounding villages. The new service will also bring jobs to the local area, with the expected recruitment of several youth workers as part of the service.

The Youth Service, funded primarily by the Town Council, with additional financial support from the Bradford on Avon Area Board and Colonel William Llewellyn Palmer Educational Charity (CWLPEC), will operate in the town and reach out into the surrounding villages, covering an area matching the four Wiltshire Council divisions of Bradford on Avon—North, Bradford on Avon—South, Holt and Staverton and Winsley and Westwood.

The service will be working with young people aged 10 to 18 and up to 25 for young people with additional needs or who have been in care. It will deliver some 'traditional' services, in addition to outreach work and more targeted work with young people. It will also work closely with local schools and other service providers, including delivering preventative work to address behaviours that may place young people at risk.

Councillors are also keen that the service provides a platform for young people to have more of a direct say in decisions that affect them and will be looking to the service to provide opportunities for youth participation and citizenship initiatives.

Leader of the Council Dom Newton said:

"We are very, very excited to be working with Community Family Care in delivering one of the first new Youth Services to be commissioned since 2010. We are increasingly seeing community councils like BOATC taking this type of step and we are proud to be leading a partnership across all party lines at Town and Area Board level to deliver an innovative and exciting service for young people in the town.

"The service has key elements – outreach and detached work, as well as youth club services – but it will really be for our young people to decide, with the new youth workers, what those new services really look like. We're looking forward to seeing how those develop and are hopeful that it will help a new generation of young people engage in their local community and with an expectation and understanding of their right to have their voice heard in decisions, locally and nationally".

Mark Kingston, Chief Executive of Community Family Care said:

"As a local charity which has been operating in Wiltshire for over 14 years, we are a firm believer in the significant value and social capital held both within all local young people and the local community. At Community Family Care, we are driven by our values and see our

role as unleashing the potential and ultimately enabling the community to release the ambition of their young people and creating a better Bradford on Avon.

We want young people to feel this is their service and as a starting point, would like young people to develop the name for their new youth service. We are inviting suggestions from local young people to be emailed in to us at: [Info@Communityfamilycare.co.uk](mailto:Info@Communityfamilycare.co.uk)."

Notes for editors:

The Youth Strategy document was adopted by the Town Council in late 2017 and covers both youth service provision in the town and area (part one) and improving opportunities for jobs and housing in the town (part two) for young people up to the age of 30. This was based on a review of current demographic trends, which show a marked difference in the numbers of 20-30 years olds in the town, against other towns of similar size and the social imbalance that can bring. It is also predicated on the idea that providing young people with the opportunity to engage in their local community means that they will value the outputs far more and that it embeds a habit of engagement in decision-making that will enhance political engagement of all types.

BOATC have assigned £40,000 funding for the Youth Strategy in year one, with a further £8,000 from the CWLPEC and around £6000 from the Bradford on Avon Area Board. The contract is for three years lasting until July 2021, with a total contract value of just under £142,000 split over those three years.

Community Family Care is a trading name of Community Foster Care which is a registered Charity with 20 years' experience of supporting children and families through fostering and edge of care services. Established in 1998, CFC developed from neighbourhood projects and supported local families to foster; enabling young people to safely remain within their communities. Today CFC operates across offices in Gloucestershire, Wiltshire, Lancashire and Cumbria providing high quality fostering services and, through its Community Family Care Team, it also offers a range of edge of care and early intervention support to children and families.



Bradford on Avon  
Town Council

# Join Us



Community Family Care

Delivering excellence with enthusiasm

# & have your say on your new Youth Service

## Weds 12th September

## 4 - 5pm Trinity Hall

## Pizza from 3.30pm





# MINUTES

**Meeting:** BRADFORD ON AVON AREA BOARD  
**Place:** Westwood Social Club, Lower Westwood, Bradford-on-Avon, BA15 2AP.  
**Date:** 11 July 2018  
**Start Time:** 5.00 pm  
**Finish Time:** 6.00 pm

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Please direct any enquiries on these minutes to:

Kevin Fielding ,Tel: 01249 706612 or (e-mail) [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Trevor Carbin (Chairman), Cllr Sarah Gibson, Cllr Johnny Kidney and Cllr Jim Lynch

### **Wiltshire Council Officers**

Peter Dunford – Community Engagement Manager  
Kevin Fielding – Democratic Services Officer  
Vicki Harris – Waste Services Officer  
Maggie Mulhall – Consultant, Electoral Services

### **Town and Parish Councillors**

Wiltshire Police – James Williams  
Dorset & Wiltshire Fire and Rescue Service – Andy Green  
Westwood Parish Council – John Bishop & Julie Adcock

**Total in attendance 12** (the meeting had been brought forward at short notice due to a clash with an England World Cup fixture at 7pm)

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
35	<p><u>Apologies for Absence</u></p> <p>There were none.</p>
36	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
37	<p><u>Approval of minutes</u></p> <ul style="list-style-type: none"> <li>• <b>The Minutes of the Area Board meetings held on the 23 May 2018 were signed as the correct record</b></li> </ul>
38	<p><u>Chairman's Announcements</u></p> <p>The following Chairman's announcements contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> <li>• Salisbury Recovery</li> <li>• Becoming a Foster Carer</li> <li>• UK Youth Parliament Elections and Activity</li> <li>• Bradford on Avon Cycling Festival</li> <li>• Bradford on Avon Food of Love Festival, March 2019</li> </ul>
39	<p><u>Partner Updates</u></p> <p>The following partner updates contained in the agenda pack were noted:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police</li> <li>• Dorset &amp; Wiltshire Fire and Rescue Service</li> <li>• NHS Wiltshire</li> <li>• HealthWatch Wiltshire</li> <li>• Westwood Parish Council</li> </ul>
40	<p><u>Focus on Westwood</u></p> <p>John Bishop – Westwood Parish Council gave a brief presentation highlighting issues in Westwood.</p>

	<p>Points made included:</p> <ul style="list-style-type: none"> <li>• That the Parish Council currently had one vacancy.</li> <li>• That the Lower Road phone box was to become a mini library.</li> <li>• That the Parish council was disappointed with the lack of a Police presence at parish council meetings.</li> <li>• That the future of the village shop was unclear.</li> <li>• That regular monitoring of the 20mph zones continued.</li> </ul> <p>The Chairman thanked John Bishop for his update.</p>
41	<p><u>Youth Strategy for Bradford on Avon and villages</u></p> <p>Councillor Jim Lynch spoke to the update which was contained in the agenda pack. A full update would be given at the next board meeting on 13 September at St Laurence School, Bradford on Avon.</p>
42	<p><u>Waste Collection Service Changes</u></p> <p>Vicki Harris – Principal Waste Services Officer, Wiltshire Council gave a presentation that outlined the new waste collection service changes starting from 30 July 2018.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• In addition to the usual plastic bottles and cardboard, you would be able to include yoghurt pots, plastic trays, margarine tubs, ice cream tubs, Juice, milk and soup cartons.</li> <li>• All could go in the blue lidded bins.</li> <li>• Remember to rinse and squash your recycling where possible</li> <li>• That collection dates for recycling, garden and non-recyclable waste won't change when the new services were introduced on 30 July.</li> <li>• That all collections would remain fortnightly.</li> <li>• That Wiltshire Council would continue to work with our provider, Hills Waste Solutions, to improve recycling services and make it even easier for residents to recycle at home.</li> </ul>

	<ul style="list-style-type: none"> <li>Residents could keep updated on these changes and any future changes by signing up for email alerts by visiting the waste pages on council's website.</li> </ul> <p>The Chairman thanked Vicki Harris for her presentation.</p>
43	<p><u>Electoral Review of Wiltshire Council</u></p> <p>A presentation was given by Maggie Mulhall – Electoral Services, Wiltshire Council on the Electoral Review the Local Government Boundary Commission was currently undertaking and relevance to each community area.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>That this was the first review for Wiltshire since 2008</li> <li>That changes would apply from the next elections in May 2021</li> <li>The decision was made by Parliament, following recommendations from the Local Government Boundary Commission for England (LGBCE)</li> <li>That the Full Wiltshire Council had approved a council size submission of 99 councillors based on area representation through Area Boards</li> <li>The LGBCE would then inform Wiltshire Council of its decision in due course</li> </ul> <p>The Chairman thanked Maggie Mulhall for her presentation.</p>
44	<p><u>Community Grant Scheme – applications for funding</u></p> <p>The Area Board considered two applications for grant funding:</p> <p><b>Decision</b>  <b>Bradford on Avon Business awarded £900 towards co-sponsorship of the Minerva Owls 2018 project</b></p> <p><b>Decision</b>  <b>Ramblers GB awarded £1,000 towards the Wiltshire Walks project, should it be needed</b></p>

45	<p><u>Working Group Updates</u></p> <p>Community Area Transport Group – Sarah Gibson</p> <ul style="list-style-type: none"> <li>• The notes of the meeting held on 25 June 2018 were noted</li> </ul> <p>Health and Wellbeing Group – Johnny Kidney</p> <ul style="list-style-type: none"> <li>• That weekly dementia friendly walks were now being organised, with the walks starting from Bradford on Avon Library.</li> <li>• That it was planned to start a Bradford on Avon Men’s Shed group.</li> <li>• That a highly successful Dementia Action Week had been held during June 2018.</li> </ul> <p>Local Youth Network – Jim Lynch</p> <ul style="list-style-type: none"> <li>• Covered earlier in the agenda.</li> </ul>
46	<p><u>Date of Next Meeting</u></p> <p>Wednesday 12 September 2018 at St Laurence School, Bradford on Avon.</p>



## Chairman's Announcements

<b>Subject:</b>	<b>Council urges electronic answer to electoral roll inquiries</b>
<b>Web contact:</b>	<a href="http://www.wiltshire.gov.uk/elections-register-to-vote">http://www.wiltshire.gov.uk/elections-register-to-vote</a>

Between August and November 2018, we will be sending out around 220,000 Household Enquiry Form (HEF) one to every residential property in Wiltshire. This form is used to collect information to ensure anyone who is eligible to register at the property is actually registered.

It is a legal requirement to provide the information requested to ensure it is still current and accurate.

It is important that you respond to this form to avoid reminders being sent.

### **The quick and easy way to respond to your form**

Using the security codes printed at the top of your Household Enquiry Form

- Online at: [www.householdresponse.com/wiltshire](http://www.householdresponse.com/wiltshire)
- Telephone: (Freephone) 0800 197 9871
- Text: NOCHANGE to 80212

If you add anyone to the form they will still need to register individually by going on **[www.gov.uk/register-to-vote](http://www.gov.uk/register-to-vote)**. They will need to provide their date of birth and national insurance number to complete their registration.

If you are unable to use the automated options, you can complete and return the form in the envelope provided.

For more information on electoral registration and voting, visit <http://www.wiltshire.gov.uk/elections-register-to-vote>

Electoral Services  
Wiltshire Council





## Chairman's Announcements

<b>Subject:</b>	<b>Localised Labour Market Intelligence (LMI)</b>
<b>Web contact:</b>	<a href="https://workwiltshire.co.uk/">https://workwiltshire.co.uk/</a>

The Employment and Skills service have produced labour market intelligence documents broken down by parliamentary constituencies which are now available to view on the [Work Wiltshire website](#).

They have been published as easy-to-read, user-friendly documents; providing advice and tips about breaking into a range of industries. Each section has been produced as an infographic which can be used separately from the rest of the document.

The Local Market Intelligence documents offer inside knowledge on trends and facts on the job market so people can understand what types of employment opportunities are around and to help plan for the future.

They include sections on:

- Demographics - who is employed, what type of employment they have, what qualifications residents in the area have and average earnings
- Employment breakdown - industry sectors in your area
- Destinations – highlighting where Key Stage 4 and 5 pupils went after finishing their education
- Local businesses - links to interactive maps showing a selection of local businesses
- Employers in Wiltshire - how firms hire staff in the county
- Apprenticeships vacancies and opportunities
- Future jobs - employment and industry sector projections
- Definitions
- Comparison data

Also available on the website is a separate LMI series focusing in on priority industry sectors in the County, these include:

- Business and finance
- Construction
- Digital and creative
- Agriculture, environmental and animal care
- Health and life sciences
- Manufacturing and engineering

Laura Mayes, Wiltshire Council Cabinet Member for Children, Education and Skills, said: "These documents are a valuable resource, especially for newcomers to employment and training.

"They explain what industry sectors there are in your local area, what qualifications are needed to work in those industries, relevant apprenticeships,

## ***Chairman's Announcements***

how they recruit, examples of salaries, growth prospects, masses of information about Wiltshire employers, and where you can study.

"They are incredibly useful in giving young people and the wider public a better understanding of the labour market in their area."

# Chairman's Announcements

<b>Subject:</b>	<b>Animal Licensing</b>
<b>Web contact:</b>	<a href="http://www.wiltshire.gov.uk/licences-permits-animal">http://www.wiltshire.gov.uk/licences-permits-animal</a>

A new licensing regime for Animal licensing is taking effect from 1 October 2018, with significant implications for Wiltshire Council's Licensing Team and new and existing licence holders

Links to the new regulations and DEFRA guidance documents are available on Wiltshire Council's website

<http://www.wiltshire.gov.uk/licences-permits-animal>

Below is a brief summary of the implications of the new regulations:

The Animal Welfare (Licensing of Activities Involving Animals)(England) Regulations 2018 define the animal based activities that require licences as follows:

- Selling animals as pets (or with a view to their being later resold as pets) in the course of a business including keeping animals in the course of a business with a view to their being so sold or resold.
- Providing or arranging for the provision of accommodation for other people's cats or dogs in the course of a business on any premises where the provision of that accommodation is a purpose of the business. ( This includes home boarding)
- Hiring out horses in the course of a business for either riding, instruction in riding, or both.
- Breeding three or more litters of puppies in any 12-month period; or breeding dogs and advertising a business of selling dogs.
- Keeping or training animals for exhibition in the course of a business for educational or entertainment purposes, either to any audience attending in person, or by the recording of visual images of them by any form of technology, or both.

All four existing types of licence, together with the additional activity of keeping and training animals for exhibition, will be encompassed by one new 'Animal Activity licence'. If an applicant is running more than one licensable animal related activity, each activity will be assessed separately and set out in one licence. The length of licence (previously one year in most cases) may be anything between one and three years dependent on the outcome of their inspection, and the type of licence

Local Authorities current arrangements include locally set conditions. The new provisions contain nationally set regulations for each animal based activity, which cannot be changed in any way and form the basis for conditions on the new licences going forward.

The fees are now to be split into two parts – the application fee, payable at the time of submission to cover the Council's costs in considering and determining the application, and the licence fee, which covers ongoing enforcement and compliance requirements. Ahead of the implementation date, revised fees will be set to accommodate the changes.

## ***Chairman's Announcements***

Wiltshire currently has 269 licensed animal licensed premises and most licences under the existing legislation with the majority of licences expiring on 31<sup>st</sup> December 2018.

The Licensing Team are planning to hold information seminars for new applicants and existing licence holders early in October 2018.

Please direct any questions on the new regulations to  
[Publicprotectionnorth@wiltshire.gov.uk](mailto:Publicprotectionnorth@wiltshire.gov.uk) / or 01249 706555

## Chairman's Announcements

<b>Subject:</b>	<b>Electoral Review of Wiltshire Council- Update Consultation on New Division Boundaries</b>
<b>Web contact:</b>	<a href="mailto:committee@wiltshire.gov.uk">committee@wiltshire.gov.uk</a> / <a href="https://consultation.lgbce.org.uk/node/14518">https://consultation.lgbce.org.uk/node/14518</a>

The Local Government Boundary Commission for England has decided up on a future council size for Wiltshire Council of 98.

A consultation on a pattern of electoral divisions for that council size will run from 28 August 2019 to 5 November 2019. Any person or organisation can access the consultation portal and respond at this [link](#). If you would like to make a submission please see the link to the briefing note below to assist you.

Any proposals must align as closely as possible to an electorate size of 4291 per division (projected figures for 2024), reflect community identity, and provide convenient and effective local government.

Wiltshire Council will be making a submission on a pattern of divisions, and welcomes any representations from any person or organization to assist it in preparing that submission. Any representations should be sent to [committee@wiltshire.gov.uk](mailto:committee@wiltshire.gov.uk)

For more detailed background information and next steps please see this [briefing note](#).





## **Bradford on Avon Area Board Report**

### **September 2018**

Hello and welcome to this month's Community policing report.

#### Modern Slavery

Modern Slavery is the recruitment, movement, harbouring or receiving of children, women and men through the use of force, coercion, deception, and abuse of vulnerability or other means for the purpose of exploitation.

Modern Slavery can take many different forms.

#### Labour Exploitation

Vulnerable victims are exploited for labour and are forced to work against their will under the threat of some form of punishment often in isolated locations. Victims can live on offenders' property and are often subjected to repeated abuse and are very rarely paid.

Victims can work directly for the offenders in businesses or sites that they own or control, or work for others and have their wages 'taxed' for living expenses by the offender.

The main method of exploitation is not paying or illegally underpaying victims. It can be very difficult for victims to leave, for example because of threats, the perpetrator holding their passport or using a position of power over the victim.

#### Sexual Exploitation

Victims can be forced, or appear willing, to work in the sex industry in a variety of locations. Sexual Exploitation often involves the use of the internet and can involve both adults and children.

Victims may be brought to the UK on the promise of legitimate employment, or moved around the UK to be sexually exploited. Victims are typically female, but can also be male.

Forced sex work can occur in fixed or changing locations. Fixed location is where victims are trafficked and exploited in established locations set up specifically for sex work. This can include brothels or rooms in legitimate business premises (e.g. a massage parlour).

Forced sex work in changing locations is where victims are forced into sex work where the location of exploitation frequently changes. Locations include streets, clients' residence, hotels or 'pop-up' brothels in short-term rented property. Victims are frequently advertised online.

Victims can be trafficked to residential sites controlled by offenders and sexually exploited for the offenders' own gratification. Some victims may be confined to the site for a long period of time.

Child sexual exploitation (CSE) can be by an individual or group of offenders. CSE carried out by a group of offenders is usually for personal gratification, but sometimes the exploitation involved forced sex work in a fixed or changing locations. Offenders frequently transport victims to different locations to abuse them.

CSE carried out by a single exploiter often involves the grooming of children and transporting them for the purposes of sexual exploitation with the offending carried out by one individual.

#### Forced Criminality

Forced Criminality is where victims are forced or coerced into criminal activities for someone else's gain. For example victims could be coerced into begging, shoplifting, benefit fraud, drug cultivation or forced marriage.

A growing phenomenon is the use of children and young people to transport drugs and money between cities and rural areas on behalf of crime gangs, known as county lines.

#### Domestic Servitude

Victims are forced to carry out household tasks and their movements are often restricted. Victims can be exploited by their own partner and forced to undertake household chores for their partner and often their partner's relatives. If married, the marriage may have been arranged or forced and the servitude sadly often occurs alongside domestic abuse and sexual exploitation.

Victims can also be exploited by their own relatives and exploited for household chores and childcare by family members, usually extended family. Many victims are children.

Some case see victims exploited by people they are not related to. Victims live with offenders who are often strangers and forced to undertake household chores are mostly confined to the house.

It is very difficult for them to leave, for example because of threats, the perpetrator holding their passport, or using a position of power over the victim.

#### Signs of exploitation

There are many potential signs of exploitation – it's really important to be aware of what these are and to report any concerns you may have. Here are some examples :

- Their appearance may offer clues; they might have physical signs of abuse such as bruising or cuts
- They might be unkempt, have poor personal hygiene and appear to wear the same (often dirty or damaged clothes) everyday



- They may have unsuitable or no protective equipment for the job they are doing or may appear to lack skills or training in the job they are doing
- They may be chaperoned or accompanied everywhere they go or appear to have someone speaking on their behalf
- They may be disorientated and not know where they are. They may also get picked up from and dropped off at a location several times a day
- They may appear malnourished or dehydrated
- They may appear withdrawn
- They may have no access to money or might have someone controlling their money for them
- Their passport may be being held by someone else
- They may appear fearful, anxious or withdrawn and may avoid eye contact
- They may appear exhausted

### Reporting Modern Slavery

Information from the public is vital in the fight against modern slavery. Together as a community we can eradicate slavery and trafficking in Wiltshire, and reduce the exploitation of vulnerable people.

To report concerns call us on 101. If you or someone else is in immediate danger call 999 straight away.

You can also report anonymously via :

- The National Modern Slavery Helpline on 08000 121 700
  - Or Crimestoppes on 0800 555 111

### **CRIME EXCEPTIONS DATA**

**These figures are based on an evaluation of data, over a two year rolling period. Using this data we can predict what figure is the average that should be reported in a specific month, and what are the higher and lower parameters that we may expect. Figures outside of these parameters are classed as 'Crime Exceptions'.**

#### Bradford on Avon Town – EA11

August showed 42 crimes for this beat area, against the average of 38 for this same month of the last two years. The largest four crime groups that accounted for 76% of EA11 crime are as follows :

Violence against the person showed 10 reported crimes, compared to an average of 8.8 offences.

Theft showed 9 reported crimes, compared to an average of 9.2 offences.

Public Order showed 7 reported crimes, compared to an average of 3 offences.

Criminal Damage showed 6 reported crimes, compared to an average of 6.8 offences.

[feedback@wiltshire.police.uk](mailto:feedback@wiltshire.police.uk)

## Bradford on Avon Rural – EA12

August showed 24 crimes for this beat area, against the average of 24.2 for this same month of the last two years. The largest three crime groups that accounted for 75% of EA11 crime are as follows :

Violence against the person showed 7 reported crimes, compared to an average of 7 offences.

Burglary showed 6 reported crimes, compared to an average of 4.3 offences.

Theft showed 5 reported crimes, compared to an average of 4.2 offences.

### **CHARGES TO NOTE**

There were two charges throughout August in the Bradford on Avon area. Both of these charges related to domestic incidents, and as such specific information will not be provided.

### **COMMUNITY POLICING PRIORITIES WITHIN YOUR AREA**

#### WEEKLY TASKING MEETING

**Inspector Andy FEE chairs a weekly internal “tasking meeting” where emerging community issues and concerns are raised and discussed for the whole West Wiltshire CPT area. From this meeting, priorities and actions are set and a tasking document produced. This involves developing strategies and the targeting of resources (including partner agencies) into tackling the issue or concern.**

There have been no tasking priorities for the EA11 beat area.

Op Albatross has continued during the summer months, which has seen an increase in patrols to tackle antisocial behaviour.

### **COMMUNITY SPEEDWATCH (CSW)**

**Every 2 weeks, 4 Community Speedwatch Schemes across West Wiltshire are selected by Leanne Homewood for CPT support (additional targeting, enforcement and patrols) to supplement the CSW team planned sessions. These are included in our weekly tasking document for action and update. All the results from the supplementary speed checks conducted are fed back to the relevant town and parish Councils in their individual Police Reports. The current Speedwatch Schemes being supported are as follows;**

Westwood was set as a CSW priority for a two week period in August. Two checks were completed by officers which saw words of advice given to four drivers with regards to their speed.

Winsley Road, Bradford on Avon was set as a CSW priority for a two week period in August. Two checks were completed by officers which saw words of advice given to three drivers with regards to their speed.

For a detailed breakdown of the crime in your area visit...

**<https://www.police.uk/wiltshire/>**

**Sector Inspector – Inspector James Williams – [james.williams@wiltshire.pnn.police.uk](mailto:james.williams@wiltshire.pnn.police.uk)**

**Sector Deputy – Sergeant Jeff Rice – [jeff.rice@wiltshire.pnn.police.uk](mailto:jeff.rice@wiltshire.pnn.police.uk)**

**Community Coordinator – Pc Charly Chilton – [charlotte.chilton@wilstire.pnn.police.uk](mailto:charlotte.chilton@wilstire.pnn.police.uk)**

**[feedback@wiltshire.police.uk](mailto:feedback@wiltshire.police.uk)**



## **Bradford on Avon Area Board Report – 12<sup>th</sup> September 2018.**

### Automatic fire alarms



Responding to automatic fire alarm (AFA) activations that subsequently turn out to be unwanted fire signals has been identified as a major draw on our resources, resulting in an inappropriate use of emergency crews and equipment.

Such activations cause resources to be diverted away from other, more important, activities, making them potentially unavailable to respond to genuine emergency calls.

Unwanted fire signals have a major impact on the Service and cause concern, as they:

- Render fire crews unavailable, creating the possibility of delayed attendance to genuine emergency calls.
- Create unnecessary risk to fire crews and members of the public when fire appliances respond under emergency conditions.
- Are disruptive to planned work, particularly training and community fire safety activities.
- Can cause a false expectation amongst personnel, especially those attending high numbers of false alarms.
- Impose significant financial burdens on the Service.
- Have a negative impact on employers who release on-call firefighters working the retained duty system.
- Cause problems for the occupiers of affected premises through lost production and general disruption to business continuity.
- Cause complacency among employees, reducing the effectiveness of automatic fire alarms by delaying the initiation of emergency procedures.
- Indicate other failings may exist within the premises' fire safety management.

A properly designed and maintained automatic fire detection system provides early warning of fire. However, a badly designed or poorly maintained system can become a potential hazard due to inappropriate or unwanted activations.

Management procedures should be set in place as part of an emergency plan. Suitably trained personnel should investigate the cause of the alarm activation before calling the fire

and rescue service (with the notable exception of residential care providers who should not allow these procedures to cause undue delay in calling 999).

## Chinese lanterns



Chinese lanterns (also known as wish, sky or flying lanterns) have origins that go back thousands of years, and they have become increasingly popular as a way of celebrating weddings, birthdays, anniversaries or other special events.

However, there is a high risk of fire from using such lanterns, either through incorrect handling, unspent fuel cells or unexpected flight patterns.

The lanterns are generally made from paper, supported by a wire or card frame that incorporates a holder at the bottom for a solid fuel cell. The paper outer may or may not be fire retardant. Flying times suggested by manufacturers vary from 6-8 minutes and up to 20 minutes, with achievable heights claimed to be up to one mile.

Whilst lighting and launch are largely in the control of the user, the actual flight path and ultimate destination are generally not. There is also no guarantee that the fuel cell will be fully extinguished and cooled when the lantern eventually descends, and any subsequent contact with a combustible surface could result in a fire developing.

It is best to avoid using Chinese lanterns if you are near:

- Areas with standing crops.
- Buildings with thatched roofs.
- Areas of dense woodland.
- Areas of heath or bracken, especially in dry conditions.

### Top tips

- Lanterns should be used by responsible adults only.
- Adults should not be under the influence of alcohol or any substance that could affect their level of responsibility.
- When launching the lanterns, make sure you have a water supply to hand in case something goes wrong.
- Keep the launch area clear of combustible materials.
- Don't try and launch damaged lanterns – and be aware that writing messages on the paper can cause damage.

- Don't smoke whilst handling lanterns.
- Ensure that there is sufficient clearance for the lanterns to avoid obstacles such as trees, power lines or buildings.
- Avoid launching lanterns near roads, especially major roads or motorways, as they can be off-putting to drivers.
- Don't try and launch lanterns if it is windy, and be sure of the wind direction as this will affect the flight path.

## Fireworks



Fireworks are safe if you use them properly. If you're putting on a home display, you should follow some simple steps to make sure that everyone has a good time without getting hurt:

- Plan your firework display to make it safe and enjoyable.
- Keep fireworks in a closed box and use them one at a time.
- Read and follow the instructions on each firework, using a torch if necessary.
- Light the firework at arm's length with a taper and stand well back.
- Keep naked flames, including cigarettes, away from fireworks.
- Never return to a firework once it has been lit.
- Don't put fireworks in pockets and never throw them.
- Direct any rocket fireworks well away from spectators.
- Never use paraffin or petrol on a bonfire.
- Make sure that the fire is out and surroundings are made safe before leaving.

Download further information on [giving your own firework display](#) or for display organisers and operators [working together on a firework display](#).

### Did you know?

- It is against the law to carry fireworks in public if you're under 18.
- Fireworks must not be sold to anyone who is under 18.
- It is an offence to let off fireworks during night hours (11pm to 7am), except on Bonfire Night (midnight), Diwali, New Year, and Chinese New Year (1am).
- It is an offence under the Explosives Act 1875 to tamper with or modify fireworks.
- Sparklers can reach temperatures more than 15 times as hot as boiling water!

### After the event

- Never put fireworks, even those which are fully spent, on the bonfire.
- Never dispose of fireworks by burying them.
- Safely dispose of fully spent fireworks.
- Soak misfired or partly spent fireworks in a container of water in an area where they cannot be tampered with (preferably away from the display site) and contact the manufacturer or supplier for advice on disposal.

**We have the following guide available to download:**

- [Bonfire and firework safety](#)

**Safe and Well Visits- Home safety**

The Bradford on Avon area has a dedicated Fire Service ‘**Safe and Well**’ advisor who can visit people, within their own homes, advising on home safety and wellbeing.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

If you have thatch property, are living alone, have a young family, are over 65 or a smoker please get in contact with us. We want to help make you safer in your own home. If you or someone you know has mobility or sight and hearing impairments, please suggest a Safe and Well visit.

Visit <http://www.dwfire.org.uk/news/new-name-new-contact-details-same-service/> to book one.

**Response**

**Total Incidents attended by DWFRS for Bradford Area; 01/07/18 – 28/08/18.**

DWFRS have responded to 38 incidents in the Bradford area between the dates above.

Bradford Fire Station Responded to a total of 38 incidents County wide in the mentioned time period. Details are listed in the table below.



Category	Incidents in Bradford on Avon	Off of Station Ground incidents	Total
False Alarm	3	4	7
Fire	5	6	11
Special Service	2	18	20
<b>Total</b>	<b>10</b>	<b>28</b>	<b>38</b>
<b>Pump Availability</b>	<b>38.5%</b>		

### **Recent Notable Incidents**

The Service has been busy throughout this reporting period. The extended period of hot weather resulted in a large number of open space fires. These are resource intensive, take a long time to extinguish and can be extremely challenging. Bradford crews attended many of these across the Service.

### **Community Engagement**

Dorset & Wiltshire Fire and Rescue Service provides a free service called a Safe and Well visit. We will visit a person's home by appointment and discuss any safety issues in the home. We will also have a conversation about improving an individual's health and well-being.

If you or someone you know need a smoke alarm, some advice or are worried about what to do in an emergency, contact us for a free Safe and Well visit;

<http://www.dwfire.org.uk/safety/safe-and-well-visits/>

### **Community Safety Plan**

DWFRS Community Safety Plan 2018-2022 outlines our plans for the future. It explains the diverse services we provide and how we plan to improve and deliver them over the four-year period. The plan can be found on the DWFRS website <http://www.dwfire.org.uk/community-safety-plan/>

Andy Green

Station Manager, Wiltshire West. Trowbridge, Bradford, Melksham & Devizes.

Email: [andy.green@dwfire.org.uk](mailto:andy.green@dwfire.org.uk)

Tel: 07734 483886/01722 691247

[www.dwfire.org.uk](http://www.dwfire.org.uk)



September 2018

The right healthcare, for you, with you, near you

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

News

Free online patient education videos!



We have added an online library of [free patient education videos for Wiltshire patients on our website](#), to provide support and expert information on managing six long term health conditions.

The Sound Doctor library contains around 300 short, concise videos covering:

- Diabetes
- Heart Failure
- Chronic Obstructive Pulmonary Disease (COPD)
- Dementia
- Back Pain
- Weight Management Surgery

The video contents were co-produced with clinical experts in their field and disease specific charities, e.g. Alzheimer’s Society, British Lung Foundation, & British Heart Foundation. All of the material adheres to National Institute for Care and Excellence (NICE) guidelines.

Sound Doctor videos provide patients access to expert advice from the comfort of their own homes, or on the move via Smartphones or tablets.

Access the Sound Doctor is via the [Wiltshire CCG website](#). Users are asked to confirm their GP surgery and provide their Wiltshire postcode in order to get instant, free access to the online video library.

**Sustainability and Transformation Partnership update**  
Click on the image to read the latest newsletter.



News archive

Read more news from Wiltshire CCG in our [news archive](#).

## Have your say on contracting arrangements for Integrated Care Providers



NHS England is consulting with stakeholders and the public on the contracting arrangements for Integrated Care Providers (ICPs) and runs until 26 October 2018.

[Visit the NHS England website to find out more and have your say.](#)

The consultation provides more detail about how the proposed ICP Contract would underpin integration between services, how it differs from existing NHS contracts, and how ICPs fit into the broader commissioning system.

There is widespread support for ending the fragmented way that care has been provided to improve services for patients and the NHS has been working towards this in a number of ways. ICPs are one of these ways, and are intended to allow health and care organisations to be funded to provide services for a local population in a coordinated way.

NHS England is also running [engagement events](#) during the consultation period to provide further opportunities for stakeholders and the public to share their views.

If you have any questions or other enquiries about the consultation, you can email NHSE England at [england.icpconsultation@nhs.net](mailto:england.icpconsultation@nhs.net).

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## Help shape and improve the future delivery of the child immunisation service in Wiltshire



Parents and carers are invited to express their views and opinions about children's immunisations at one of three focus groups taking place across Wiltshire.

It is important children receive the best start in life. Parents are being encouraged to protect their families by ensuring their children receive the right vaccines at the right time.

This is an important opportunity to share your opinions, experiences such as the challenges you may have faced, and ideas and suggestions you may have to help shape and improve the future delivery of the child immunisation service.

Focus groups will take place:

- 26 September 2018 in Calne 10am-1pm
- 27 September 2018 in Salisbury 10am-1pm
- 4 October 2018 in Trowbridge 10am-1pm

Please note that places are limited and booking closes on 23 September 2018.

[Find out more by reading this flyer.](#)

## OTC – easy as 1 2 3

Wiltshire Clinical Commissioning Group (CCG) is following new guidance set out by NHS England in March 2018, meaning that for 35 minor, short-term conditions, medicines that are available over the counter will no longer routinely be prescribed.

Medicines under the guidance include treatments for coughs, colds, dandruff, mild cystitis, nappy rash, warts and verrucae, ear wax, head lice and mild dry skin.

A full list of conditions is available [www.wiltshireccg@nhs.uk/over-the-counter](http://www.wiltshireccg@nhs.uk/over-the-counter)

This means that some patients who contact their GP Practice to make an appointment regarding any of the 35 conditions may be advised by the receptionist to seek advice from a pharmacist instead. There are certain scenarios where certain patients should continue to have their treatments prescribed.

To find out more visit [www.wiltshireccg@nhs.uk/over-the-counter](http://www.wiltshireccg@nhs.uk/over-the-counter)

# OTC - easy as 1 2 3

- 1 Advice** - think 'pharmacy first'  
Your local pharmacist is an expert in medicine. They can advise you about common ailments and provide over the counter medicines
- 2 Accessible**- the high street can help  
You can buy a variety of affordable over the counter medicines from pharmacists, local shops and the high street
- 3 As good as prescribed!**  
Many over the counter medicines are the same as those your GP can prescribe

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NHS Wiltshire CCG



@NHSWiltshireCCG



# Area Board Update

## September 2018

### Mental Health Priority Survey

Earlier this year we asked local people what they thought our priorities should be for the year ahead. Mental health was chosen by many people as a key area we should be focussing on.

We would now like to know what you think are the key issues within mental health so that we can focus our work.

Take part in the survey:  
[www.surveymonkey.co.uk/r/HealthwatchWiltshire-MentalHealthPriorities](http://www.surveymonkey.co.uk/r/HealthwatchWiltshire-MentalHealthPriorities)



### New report!

Healthwatch Wiltshire has been gathering the views of local people on a new vision for health and care services in the county.

We spoke to 117 people about the new proposed vision statement being put forward by the Wiltshire Health and Wellbeing Board, which brings together local authorities, the NHS, public health and adult and children's services in a shared vision for the future.

The vision aims for everyone in the county to be empowered to lead happy, healthy and fulfilling lives and tackle the inequalities in health.

We found that most local people supported the vision, however almost a quarter of those interviewed didn't, and this was because they thought it was 'just words' or due to poor experience of health and care services. Most felt it was a good aspiration to lead a healthy life.

The full report can be viewed here: [healthwatchwiltshire.co.uk/reports](http://healthwatchwiltshire.co.uk/reports)



01225 434218



[info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk)



[healthwatchwiltshire.co.uk](http://healthwatchwiltshire.co.uk)







Reference no
Log no
<b>For office use</b>

## Area Board Projects and Councillor Led Initiatives Application Form 2017/2018

**To be completed by the Wiltshire Councillor leading on the project**

Please ensure that you have read the Funding Criteria before completing this form

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

### 1. Contact Details

<b>Area Board Name</b>	Bradford on Avon		
<b>Your Name</b>	Jim Lynch		
<b>Contact number</b>	07501 719197	<b>e-mail</b>	jim.lynch@wiltshire.gov.uk

### 2. The project

<b>Project Title/Name</b>	Food of Love Festival
<b>Please tell us about the project /activity you want to organise/deliver and why?</b>  <i>Important: This section is limited to 900 characters only (inclusive of spaces).</i>	<p>A Food, Music and Community Festival spanning town and villages to run from Thurs. 7<sup>th</sup> March to Sun. 17<sup>th</sup> March 2019. The aim is to combine and highlight the twin strengths of music and food in our local area and to attract significant community and outside interest through a variety of events.</p> <p>The Festival planning to date includes 3 events at Wiltshire Music Centre, covering Chinese, Japanese and Soul music and food, each with high-level artists and engagement. Also two events at St. Margaret’s Hall, an Opening Event (7<sup>th</sup> March) featuring The Will Blake Quartet and closing (afternoon/evening) on 17<sup>th</sup> March; a Celtic Finale, featuring ‘Spill The Whiskey’, a Ceili dance band and other attractions (St. Patrick’s Day). A further event in the United Reformed Hall and Church is close to an agreed booking: The Schtumm Project, run by professional musicians, enables all ages to compose their own songs throughout the day and perform them the same evening. This is a long-standing project with an excellent track record.</p> <p>These events will be combined with an area-wide programme of restaurant ‘specials’ combining one-off food and music evenings and lunchtimes across both town and villages. to bank accounts, due diligence accounting, administrative convenience etc.</p>

<b>Where is this project taking place?</b>	Bradford on Avon and villages in the wider community area
<b>When will the project take place?</b>	7th- 17th March 2019
<b>What evidence is there that this project/activity needs to take place/be funded by the area board?</b>	There is a need for new events in the annual calendar to develop “the offer” of the area to residents and visitors alike. The Town Council has agreed to become an active partner and co-funder of this initiative and the Area Board is being asked to support the festival to benefit the villages in the wider community area.

<b>How will the local community benefit?</b>	The benefits are numerous. The fostering of the established music scene with the emergent food business in the area is, to me, a local unique selling point which calls out for support and 'branding'. I would specifically like to see this festival become a break-through event for attracting significant outside visitor/tourist numbers, part of the tourism calendar of promotional events, helping to develop links with Bath, the Great West Way etc. There will be a strong strand of community and group engagement from relevant areas e.g. Food producers, retailers, markets, issue groups (sustainability/food poverty/anti-plastic etc.). I am considering a Symposium-style event with invited speakers, with proceeds to The Hub.		
<b>Does this project link to a current Community Issue?</b> (if so, please give reference number as well as a brief description)	It addresses the concerns for the vitality and viability of town and village centres where businesses are struggling to make a profitable living		
<b>Does this project link to the Community Plan or local priorities?</b> (if so, please provide details)	It will support the priorities of tourism and the local economy, including local food and drink businesses in the town and villages		
<b>What is the desired outcome/s of this project?</b> The hope is that such a Festival will become a sustainable annual feature of the town and community area festival calendar.			
<b>Who will be responsible for managing this project?</b> Councillor Jim Lynch reporting to a working group with resources held within BoACAN to enable ease of access to bank accounts, due diligence accounting, administrative convenience etc.			
<b>3. Funding</b>			
<b>What will be the total cost of the project?</b>	£ 4,000		
<b>How much funding are you applying for?</b>	£ 2,000		
<b>If you are expecting to receive any other funding for your project, please give details</b>	<b>Source of Funding</b>	<b>Amount Applied For</b>	<b>Amount Received</b>
	Bradford on Avon Town Council		£ 2,000
<b>Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to.</b> (N.B. We cannot pay money into an individual's bank account)	BoACAN (Bradford on Avon Community Area Network)		
<b>4. Declaration – I confirm that...</b>			
<input checked="" type="checkbox"/> X The information on this form is correct and that any grant received will be spent on the activities specified <input checked="" type="checkbox"/> X Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name: Jim Lynch		Date: 05/09/18	
Position in organisation: Wiltshire Councillor			
Please return your completed application to the appropriate Area Board Locality Team ( <a href="#">see section 3</a> )			

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	<b>Date of meeting: 3<sup>rd</sup> September 2018</b>			
<b>1.</b>	<b>Attendees and apologies</b>			
	Present:	Sarah Gibson – Chair Simon Taylor – Wingfield PC Trevor Carbin Johnny Kidney John Barnes – Winsley PC Richard Warren – Winsley PC Matthew Midlane – Monkton Farleigh PC Trevor Bedeman – Streets Ahead Ann Marie Cooper – Friends of Woolley  David Thomas - Highways Andy Cadwallader - Highways Peter Dunford – Community Engagement Manager		
	Apologies:	Dom Newton – Bradford on Avon TC		
<b>2.</b>	<b>Notes of last meeting</b>			
		The minutes of the previous meeting held on 25 <sup>th</sup> June 2018 were previously circulated.		
<b>3.</b>	<b>Financial Position</b>			

## BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		See Finance sheet. Remaining budget standing at £4,847		
<b>4.</b>	<b>Top 5 Priority Schemes</b>			
a)	4696 Winsley concerns	<p>Hartley Farm Lane / Church Farm one way – One way on UC6104. DT confirmed it would be possible to have one way working in a north bound direction. Traffic Order and signs costs would be in the region of £2500 to £3000.</p> <p>Request for bus stop cage on Limpley Stoke Road – Cost estimate of £481 approved by PC. CATG approved scheme.</p> <p>Melbourne Close to village footway – request for bollards or planter – bollard and planter types and costs with PC for consideration.</p>	<p>PC to consider</p> <p>DT to arrange works</p> <p>PC to consider</p>	
b)	4528 Winsley Hill. At Canal Bridge	<p>Request for pedestrian route over bridge and defined walking route to west of bridge.</p> <p>Option 4 chosen as preferred option. Substantive CATG bid made. Cost estimate £20,000. PC £10K, bid for £10K.</p>	Awaiting result of Substantive bid	
c)	Station approach – Bradford on Avon	<p>Initial vehicle overlay plans discussed with Town Council.</p> <p>Outline proposal drawing with Town Council for discussion.</p> <p>Further site meeting to consider options to be arranged.</p>	DT/SG to undertake site visit.	
d)	South Wraxall village gates	<p>Works ordered including additional horse warning signs.</p> <p>Cost estimate £4792 for 3 gates. (£1151 PC, £3641 CATG)</p> <p>Horse warning signs £367 100% paid for by PC.</p> <p>Awaiting programme install dates from Ringway.</p>	Local landowner has claimed ownership of ditches. Scheme on hold until agreement reached. PC to lead on discussion.	
e)	Wingfield	<p>Request for footway resurfacing south of 21d Frome Road to The Willows. Revised estimate of £13,211 with PC for approval.</p>	Scheme approved. DT to arrange works.	

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<b>5.</b>	<b>Other schemes for action but not yet a priority</b>			
a)	4959 Whitehill, Bradford on Avon	Request for additional measures to prevent unauthorized access. Option of using ANPR cameras to be investigated.	Action with Dom Newton.	
b)	Turleigh Hill / Belcombe (Not recorded on issues system)	Enhancement to the existing 30mph speed limit terminal point at the Belcombe end. Cost estimate from specialist surfacing company received in sum of £11,388. Surfacing not being taken forward. SG to investigate results of CSW speed readings further.	SG requested site visit to look at footway condition. SG/DT to arrange.	
c)	Monkton Farleigh	MM raised new issue of narrowing of existing carriageway on approach to village and requested this should be signed. Site visit undertaken. Suggestion made to use "road narrows" signs and SLOW markings. Request also made to extend 20mph, metrocounts required as first step.	Signs & road markings agreed. DT to complete detail design and order works.  PD to sent metrocount request form to MM	
d)	Safety at B3109 Wildcross junction, South Wraxall	Visibility from B3109 Wildcross to the north is the main concern. Hedge growth is the problem. Hedge has been cut back which helps but regrowth already a problem. Site visit undertaken, low cost measures identified. PC to speak with land owner in first instance	TC advised that PC have been unable to contact owner. AC advised that hedge has recently been cut back. AC to investigate boundary position.	
e)	Limpley Stoke	Signs requested at The Twizzle to prevent vehicle access. PC confirmed that bollards not possible. DT to review signing options.	Local resident has put up 'Road Closed' sign. Wording should be 'Unsuitable for motor vehicles'. JK to discuss further with PC.	
<b>6.</b>	<b>Other Requests / Issues</b>			

## BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

a)	Holt	Neighbourhood plan suggestions discussed. Group agreed a Phase 1 to move forward with gates at either end of the village and identification of measures to highlight the presence of the mini roundabout at the western end of the village. Ham Green and parking refuges as Phase 2.  Designs and cost estimate for Phase 1 with PC.	PC reviewing type of gate proposed.	
<b>7.</b>	<b>Other items</b>			
a)	Bradford on Avon 20mph speed limit	Need for additional carriageway roundel in St Margarets Street identified.	DT to add to next Ad hoc lining order	
b)	Freight Management	SD provided update on B3105 at Staverton. Group agreed to further meeting outside of CATG to discuss impact of Bath Air Quality Plan on local network.	SG advised of meeting with Cabinet Member for Highways plus JK at end of September to discuss further.	
c)	Staverton flood gates	Revised quotes for gates is £12,112. Awaiting instruction to proceed or not.	Fund raising ongoing	
d)	St Laurence School & Churches	Awaiting updated School Travel Plan to help identify measures which CATG could then be involved with.	HomeRun app being rolled out to monitor school run journeys	
e)	South Wraxall	Bends on B3109 by fishing lake. Concerns raised about number of damage only collisions. Request made to review signing of bends.	Action with owner of Fishing Lake and PC to decide whether to raise as a formal request for investigation.	

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

f)	Bradford on Avon Preservation Trust	Item on Works in conservation areas and option to pay for enhanced materials, such as Pennant stone. AC advised that it is the sourcing of materials and their storage that is the issue, since the closure of the Melksham depot.	AC happy to use materials if Pres Trust can source and store them	
g)	Friends of Woolley	Ann Marie Cooper introduced herself to the group.	Priorities for Woolley to be agreed by the FoW Executive.	
8.	<b>Any Other Business:</b>	TB raised a query of the signing of the speed limit at Woolley Green. A mix of 20mph and 40 mph signs?	DT to investigate further.	
9.	<b>Date of Next Meeting: Monday 12 November 2018, County Hall at 4pm</b>			

**Bradford on Avon Community Area Transport Group**

**Highways Officer – David Thomas**

**1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

**2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Bradford on Avon Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Bradford on Avon Area Board will have a remaining Highways funding balance of £

**3. Legal Implications**

3.1. There are no specific legal implications related to this report.

**4. HR Implications**

4.1. There are no specific HR implications related to this report.

**5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

**6. Safeguarding implications**







# Bradford CATG

## FINANCIAL SUMMARY

### BUDGET 2018-19

**£10,062.00** CATG ALLOCATION 2018-19

**£11,853.00** 2017-18 Underspend

### Contributions

430 Winsley PC for rugby club hardstanding (received)  
4000 B on A TC for Winsley road / Wine street build out (invoice sent)  
150 Staverton Marina carriageway roundels  
1701 Winsley PC for Dane Rise Hartley Farm ladder markings  
1151 Upper South Wraxall village gates  
6606 Wingfield PC for footway  
240 Winsley PC for bus stop clearway  
300 Monkton Farleigh PC

total available

**£36,493.00**

### Previous year commitments

Bradford on Avon Winsley Road / Wine street build out  
South Wraxall village gates  
Staverton Marina carriageway roundels  
Winsley Dane Rise Hartley Farm ladder markings  
Winsley rugby club hardstanding

8000 Actual  
4792 Estimate  
300 Actual  
£3,402 Estimate  
860 Actual

### New Schemes

Wingfield Frome Road footway  
Winsley Limpley Stoke Road - bus stop clearway  
Monkton Farleigh road narrows signs and slow markings

13211 Estimate  
481 Estimate  
600 Estimate

Total **£31,646.00**

Remaining Budget **£4,847.00**



## **Bradford on Avon Health and Wellbeing Group**

### **Note of meeting held on 10 September 2018 at Bradford on Avon Library**

#### **Present:**

Peter Dunford (Chairman) - Community Engagement Manager, Wiltshire Council

Councillor Jennie Parker – Bradford on Avon Town Council and Chairman BoA  
Dementia Action Alliance

Ginnie Heads – Living Well Project Worker, Age UK Wiltshire

Dave Payne - Health Trainer, Wiltshire Council

Wendy O’Grady – Chairman, Seniors Forum and U3A

Anne Baldie – Community Connector, Carers Support Wiltshire

#### **1. Apologies:**

Councillor Johnny Kidney – Member for Winsley and Westwood, Wiltshire Council

Ruth Randall – Bradford on Avon and Melksham Health Partnership

Jo Harris - Community Library Manager, Wiltshire Council

Karen Wade, Assistant Commissioner, Adult Care Commissioning, Wiltshire Council

#### **2. Minutes of meeting on 2 July**

Minutes agreed.

Walking for the Mind, a new dementia walk launched by Wiltshire Council in July (during the heatwave!) is now becoming established and attracting regular attendees.

PD has invited Karen Spence from Wiltshire Public Health to scope a possible future event around childrens mental health and is waiting on a proposal for future discussion.

The situation regarding waiting times at the doctor’s surgery has not improved. Older patients are being directed straight to the Transforming Care of Older People team for expedited attention. Councillor Dave Garwood, on behalf of the Town Council, is

meeting with the Health Partnership for bilateral discussions. There is a “Patients Forum” being held on Tuesday 18 September at the Health Centre in Station Approach at 7pm, where this matter will no doubt be raised.

### **3. Find out your blood pressure and help improve your future health**

Dave Payne reported that this week, 10-14 September, was “Know Your Numbers Week”, a campaign to encourage blood pressure checks. Having high blood pressure can lead to a number of future health problems including certain types of dementia and increased chances of heart attack and stroke.

Blood pressure checks are happening at Council offices in Trowbridge, Chippenham and Salisbury and on request at local pharmacies.

Blood Pressure UK has a guide explain high, low and normal blood pressure readings <http://www.bloodpressureuk.org/BloodPressureandyou/Thebasics>  
There is also a simple tool on the NHS website for you to find out your heart age compared to your real age <https://www.nhs.uk/oneyou/be-healthier/check-your-health/heart-age-test/>

### **4. A Mens Shed for Bradford on Avon**

Peter Dunford asked for volunteers to help him scope and take forward this project. Research would include visits to neighbouring sheds and discussion with the Town Council over possible venues.

Councillor Jim Lynch, Derrick Hunt and Richard Aylward were mentioned as potential male champions of the project.

Goodson Lodge Care Centre on Hilperton Road, Trowbridge and Corsham Mens Shed were recommended for visits.

**ACTION: PD and JP in discussion with the Town Council**

### **5. Carers Support**

Anne Baldie introduced herself and the “Community Connectors” service. Anne and her colleague, Jemma, cover the Bradford on Avon area working with the GP practices, providing healthchecks (through trained nurses), 1-2-1 support and a signposting service to carers.

In the last census more than 47,000 people in Wiltshire said they provided unpaid care – that’s about 10% of the population. One in five of those devote more than 50

hours every week to caring. Research suggests that there are many more who do not identify themselves as carers formally, particularly young carers and those who care for people with needs relating to mental health or substance misuse.

Wiltshire Carers' Action Group (WCAG) has launched a five-year strategy to make sure that carers get the support they need when they need it:

- Carers have improved physical health, mental health and wellbeing
- Carers are empowered to make choices about their caring role and to access appropriate support and services for themselves and the people they care for
- Carers have the best financial situation possible, and are less worried about money
- Carers' needs, and the value of carers, are better understood in Wiltshire
- Carers influence services

Carer Support Wiltshire runs groups across the county facilitated by the Community Connectors who will help to implement this strategy at a local level.

**ACTION: JP asked to shadow Anne at a future Carers Clinic to see what her work entailed**

## **6. Seniors Forum update**

Wendy O'Grady reported on forthcoming events which included a "drop-in" at The Hub on Friday 14 September at 2pm and an invitation to "Meet the RUH" at St Margaret's Hall on Wednesday 3 October at 2.30pm.

A revised programme of "Activities and Organisations for Seniors in Bradford on Avon" was circulated. All agreed it was a very helpful timetable and should be displayed prominently in public venues across the town and villages. Wiltshire Council continues to provide seed-corn funding for the operation of the SF, such as hall hire, refreshments and printing.

## **7. Wellbeing Wednesdays Update**

In Jo Harris' absence, Dave Payne advised that WW activities at the library had included introductory sessions on essential oils, tai chi, zumba, chair ballet, baby yoga and massage. There had generally been a good take up for these taster events. The health training programme was building up well with a number of new referrals for personal health plans.

**ACTION: Carers Support Wiltshire were invited to participate in the WW through providing a display and literature**

## **8. Dementia Friendly BoA Update**

Jennie Parker reported on a post-diagnosis support workshop supported by researchers from the University of Bristol with the Forget Me Nots, a group living with dementia. The meeting brought together practitioners from around the region to discuss what support people get post-diagnosis in their area; what has worked/helped; what was offered but did not help; and what would have been useful for improving post-diagnosis care and support. It is clear that there is an emerging postcode lottery, depending on where you live. A detailed report of the meeting will be discussed by the Dementia Action Alliance at its next meeting.

A programme of dementia awareness continues with a session for 3 political parties on 3 October and one in the planning for the Rotary Club. Tailored sessions will also be delivered by Alzheimers Support in the primary schools this term.

Other work includes the establishment of a network of Safe Places and an awards ceremony to reward good practice in November.

## **9. Living Well Project Update**

Ginnie Heads reported that there had been 12 new referrals to the service in recent weeks and the caseload continues to grow. A volunteer handyman has been recruited for urgent repairs to the homes of isolated, elderly clients. GH continues to attend the Leg Club on a Monday and The Hub on a Wednesday as part of her ongoing work.

## **10. Any Other Business**

PD mentioned efforts to support the boater community in response to requests from certain individuals for help. The Churches have collected for boaters in need and The Hub provides food parcels and hot lunches plus a debt advice service. Working with the Julian House boater outreach service and building off the success of the floating market, there are plans to help boaters help themselves through developing new merchandising and other entrepreneurship. It is hoped that a "Floaty Boat Fund" can be established by way of grants and donations. This will be run for boaters, by boaters and funders, with the aim of supporting the community on matters of wellbeing and hardship.

## **11. Date of Next Meeting**

Monday 10 December 2018, Bradford on Avon Library at 10.30am